

WESTERN RAILWAY

P.S.No.30/2012

Headquarter Office,  
Churchgate, Mumbai-20

No. E(Pass)768/13 Vol.III

Date: 03.04.2012

To,  
All DRMs / CWMs & Units Incharge,  
C/- Genl. Secy., WREU-GTR / WRMS-BCT.  
C/- GS-All India SC/ST Rly Employees. Assn, 'W' Zone, Mumbai  
C/- GS-All India OBC Rly Empl. Assn, Mumbai.

Sub : Extending the validity of full/half sets of Privilege Passes, Post-Retirement Complimentary Passes, Widow Passes and Privilege Ticket Orders (PTOs)

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A copy of Railway Board's letter No. E(W)2007/PS 5-1/9 dated 26.3.2012 (R.B.E.No.41/2012) is sent herewith for information, guidance and necessary action.

Encl: As above.

  
( U. V. Patel )  
For General Manager(E)

R.B.E. No. 41/2012

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

No. E(W) 2007/PS 5-1/9

New Delhi, dated 26-03-2012

The General Managers (P)  
All Indian Railways &  
Production Units.

**Sub: Extending the validity of full/half sets of Privilege Passes, Post Retirement Complimentary Passes, Widow Passes and Privilege Ticket Orders (PTOs).**

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Instructions were issued vide Board's letter of even number dated 10-7-2008 raising the validity period of half set of Privilege/Post Retirement Complimentary/Widow Passes to four months from the date of issue as in the case of full set passes. Further, in terms of instructions issued vide Board's letter No. E(W)2010/ PS 5-17/1 dated 3-6-2011, Privilege Pass/PTO/Post Retirement Complimentary Pass in the next year's account should not be issued more than 100 days in advance of beginning of the next year.

2. Consequent upon the decision of the Board to enhance the period of advance reservation from 90 days to 120 days vide Commercial Circular No. 12 of 2012 dated 6-02-2012, the issue regarding enhancing the validity period of passes and PTOs was under examination in Board's Office with a view to facilitate securing confirmed reservations on such Passes and PTOs. After careful consideration by Board, it has been decided that the validity period of full/half sets of Privilege/Post Retirement Complimentary/Widow Passes and PTOs shall be one month more than the Advance Reservation Period, in general. Hence, the validity of such Passes/PTOs shall be Five months instead of Four months, at present. However, if advance reservation period is reduced in future, the validity of Pass/PTO will not be less than four months period. Accordingly, Item 3 (iv), (v) & (xiv) of Schedule-II under heading "General Rules", item No. (i) under Column 4 of Schedule-IV and item Nos. 11 & 12 under Annexure 'C' of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) should be revised as per Advance Correction Slip No.73.

3. This issues with the concurrence of the Finance Dte. of the Ministry of Railways.

  
( Debasis Mazumdar )  
Joint Director Estt. (Welfare)  
Railway Board  
Contd..2/-



No. (W) 2007 PS 5-1/9

New Delhi, dated 26-03-2012

Copy to :-

The Deputy Comptroller and Auditor General of India (Railways), Room No.224, Rail Bhavan, New Delhi (with 40 spares).




for Financial Commissioner/Railways.

No. (W) 2007 PS 5-1/9

New Delhi, dated 26-03-2012

Copy forwarded to :-

1. The General Secretary, AIRF, Room No.256-E, Rail Bhavan, N.Delhi. (with 35 spares)
2. The General Secretary, NFIR, Room No.253, Rail Bhavan, New Delhi. (with 35 spares)
3. The Secretary General, FROA, Room No.256-A, Rail Bhavan, New Delhi (with 5 spares)
4. The Secretary, RBSS, Group 'A' Officers Association (with 5 spares)
5. The President, Railway Board Class II Officers' Association (with 5 spares)
6. The Secretary General, IRPOF, Room No.268, Rail Bhavan, New Delhi (with 5 spares)
7. The President, Indian Railway Class II Officers Association, Rail Nilayam, Secunderabad (with 5 spares)
8. The President, All India SC/ST Railway Employees Association, 7-GF, Rail Bhavan, New Delhi.
9. The Secretary, Railway Board Ministerial Staff Association (with 5 spares)
10. The Secretary, Railway Board Class IV Staff Association (with 5 spares)
11. The General Secretary, All India RPF Association, Room No.256-D, Rail Bhavan, New Delhi.



for Secretary/Railway Board

New Delhi, dated 26-03-2012

No. (W) 2007 PS 5-1/9

Copy forwarded to :-

1. The GM/N.F. Railway (Const.), CAOs, Southern Railway (Const.) and Central Railway(Const.)
2. The FA & CAOs, All Indian Railways, Production Units, N.F. Railway (Const.) and Southern Railway (Const.)
3. The Director General, RDSO/Lucknow
4. The General Manager and FA & CAO, Metro Railway/Kolkata.
5. The General Manager and FA & CAO, COFMOW/New Delhi
6. The General Manager and FA & CAO, CORE/Allahabad
7. The Principal, Railway Staff College/Vadodara
8. The CAO (Const.), MTP@/Mumbai
9. The CAO (Const.), MTP@/Chennai
10. The Director, CAMTECH/Gwalior-474020

Contd.....3/-

**Advance Correction Slip No. 73 to the Railway Servants (Pass) Rules, 1986 (Second Edition, 1993)**

Item 3 (iv) (v) and (xiv) of Schedule-II under heading "General Rules relating to Privilege Passes/PTOs" of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) may be amended as under :-

**(iv) :** A half set or one set of Privilege Pass shall be valid for one month more than the Advance Reservation Period, i.e. five months at present, in general, from the date of issue irrespective of whether the inward journey is for the same station or any other station.

**(v) :** Privilege Ticket Order (PTO) shall be valid for one month more than the Advance Reservation Period, i.e. five months at present, in general, from the date of issue.

**(xiv) :** When an employee has availed all passes due to him/her in a calendar year, one set of passes and/or one set of PTO may be issued to him/her for journeys commencing in the next year only and the Pass/PTO may be debited to the next year's pass account. Such advance issue of Pass/PTO should not exceed one month more than the Advance Reservation Period i.e. five months at present, of the current year, in general, from the date of issue.

2. Item (i) under column 4 "other facilities" of Schedule-IV, Post Retirement Complimentary Pass of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) may be amended as under :-

**(i) :-** A retired Railway Servant may be issued on his/her request one set of Complimentary Pass one month more than the Advance Reservation Period i.e. five months at present, in general, in advance of the current calendar year from the date of issue for



- 8 -

journeys commencing in the next year duly debiting such issue of Complimentary Pass in the next year's account.

3. Item Nos. 11 & 12 under Annexure 'C' of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) may be amended as under :-

(11) Incorrect issue of a Pass by pass issuing authority for a period exceeding one month more than the Advance Reservation Period, i.e. five months at present, in general, and its use by a Railway Servant or his family after the period of availability.

(12) Correct issue of Pass by the pass issuing authority for a period not exceeding one month more than the Advance Reservation Period, i.e. five months at present, in general, and its use by a Railway Servant or his family after the period of availability.

**(Authority: Railway Board's No.E(W) 2007 PS 5-1/9 dated 26-03-2012)**