

WESTERN RAILWAY

P.S.No. 65/2011

Headquarter Office,
Churchgate, Mumbai-20

No. EP(Pass)768/5 Vol.III

Date: 08.06.2011

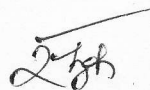
To,
All DRMs / CWMs & Units Incharge,
C/- Genl. Secy., WREU-GTR / WRMS-BCT.
C/- GS-All India SC/ST Rly Employees. Assn,'W' Zone, Mumbai
C/- GS-All India OBC Rly Empl. Assn, Mumbai.

Sub: Issue of duty Card/ Cheque passes to the personnel Government
Railway Police.

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A copy of Railway Board's letter No. E(W)2011/PS5-13/1 dated 13.5.2011
(RBE No. 62/2011) is sent herewith for information, guidance and necessary
action.

The Railway Board's letter No.E(W)86/PS-5-13/1 dt.21.2.1986, circulated
vide this office P.S.No.56/86, No.E(Pass)768/5 Vol.VII dtd.07.03.1986.



(S. Kademani)
Dy.CPO(HRD)
for General Manager(E).

Copy of Railway Board's letter No. E(W)2011/PS5-13/1 dated 13.5.2011 (RBE
No. 62/2011) addressed to the General Managers, All Indian Railway and
others.

Sub: Issue of duty Card/ Cheque passes to the personnel Government
Railway Police.

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In terms of provisions contained in item 37 under Schedule VII of Railway
Servants (Pass) Rules, 1986, personnel of Government Railway Police may be
issued Duty Card/Cheque passes for traveling over the Railways in performance
of their duties over specified jurisdiction. Further conditions relating to issue of
such Card/Cheque passes to GRP personnel are contained in Railway Board's
letter No. E(W)86/PS 5-13/1 dated 21.2.86.

2. It has come to notice that some of the Railways are deviating form the
policy instructions contained in Board's aforementioned letter dated
21.2.86 in the matter of issuing Duty Card/Cheque passes to GRP
personnel. Some of the Railways have also sought clarification from

Railway Board in the matter. It is clarified that Duty Card/Cheque passes are to be issued to GRP personnel exactly in accordance with the policy instructions contained in Board's letter dated 21.2.86. Any deviation/digression from the said policy guidelines is not permissible. A gist of the policy contained in Board's letter of 21.2.86 is as mentioned below:

- i. Duty Card passes maybe issued to GRP personnel who are required to travel frequently and pass entitlements of such personnel should generally correspond to similarly placed Railway officials. Pay scale/Pay limits have been prescribed in the letter dated 21.2.86 for issue of 1st Class /2nd Class Duty Card pass . 1st AC Class Duty Card passes may also be issued to eligible officers of GRP viz. IG/DIG/AIG. However, no metal passes are to be issued to GRP officers.
 - ii. Such a Card pass shall be issued to a GRP officer/personnel only if he/she is exclusively in-charge of or concerned with Railway Police and has no other duties to perform. In cases where GRP officers are supervising Railway police in addition to certain other duties, they may be issued Duty Cheque passes in connection with performance of duties over the Railways for self only, with the approval of the General Manager.
 - iii. Such Duty Card passes shall be available for the entire jurisdiction of the officer/officials of GRP even if the same extends to the contiguous Railway(s). The passes will be issued by the Railway covering the headquarters of the GRP personnel concerned. Duty Card passes covering other States or with all India validity shall not be issued to GRP officers/personnel in view of the limitation of their jurisdiction.
 - iv. Permission for the family to accompany the GRP officer while traveling on duty within the jurisdiction specified as also facility of orderlies/ attendants would be granted on the Duty Card passé in cases where GRP officers are otherwise eligible for such facility. Family is defined in the letter of 21.2.86.
 - v. In cases where State Governments do not find the above stated arrangements satisfactory, the GRP officers/personnel may perform journey on duty on the Railways under the civil traveling allowance rules applicable to them by purchasing tickets and Railways will bear the cost as per policy prescribed in letter dated 21.2.86.
3. The requirement of Duty Card/Cheque passes to be issued to GRP personnel should be correctly assessed having regard to movement of trains and

other relevant factors and such number of passes may be issued keeping a proper accountal thereof.

4. It is once again clarified that policy instructions contained in Board's letter dated 21.2.86 need to be scrupulously followed in the matter of issue of passes to personnel of Government Railway Police.

5. This disposes of the letter No. E/P/GRP-Card Pass/Patna/ECR/07/562 dated 22.2.11 of East Central Railway and letter No. P-HQ/PAS/982/1/12991 dated 24.1.11 of South East Central Railway vide which clarifications were sought by them.
